



Name of applicant Club: _____ **Special Project Participation Initiative Grants Scheme 2019 (SPG19)**

The Mayo Sports Partnership Development Programme provides grant assistance to sport and recreation clubs/ organisations within County Mayo for Special Project Participation Initiatives.

This Grant Scheme aims to increase participation and in particular to develop additional opportunities for participation by Youth at Risk, Teenagers, Women, Travellers, Disadvantaged Communities, Unemployed, Middle aged men, Ethnic minorities and People with a Disability

Please note: Projects which have a mainly Youth focus:

As a minimum requirement for funding under this grant scheme, Clubs/Organisations whose projects have a mainly youth focus, must have at least 1 representative who has attended Sport Irelands Child Protection in Sport – Safeguarding 1 Awareness workshop.

Your Clubs Policy for the participation of Children in Sport must be submitted with this application.

(please fully complete Question 9 & attach copies of certs to application)

Ideally Clubs/Organisation will have appointed a Childrens Officer, who will have attended both

'Child Protection in Sport – Safeguarding 1 Awareness workshop and next level training

'Childrens Officer in Sport – Safeguarding 2' course (both courses are run through the Sports Partnership)

Guidelines for 2019 Special Project Participation Initiative Grants

Applicants will be assessed and allocation of grants determined having regard for the criteria below which reflects both Mayo Sports Partnership and Sport Irelands policies.

Please Note: Priority will be given to Sports Clubs / Organisations in this scheme

Maximum funding available for any one project is €1,000.

Eligible Projects (may include):

Introduction of new sports projects/initiatives for target groups where opportunities do not already exist (Youth at Risk, Women, Travellers, Disadvantaged Communities, Unemployed, Middle aged men, Ethnic minorities)

Special projects/initiatives that cater for people with Disabilities from sports / community organisations

Projects which reflect a wide geographical spread.

Projects which provide for a significant number of participants (mass participation ie Run / Walk, Cycle progs).

Outdoor education/water sport community projects for young people from disadvantaged backgrounds(not trips)

Walking / jogging / cycling / Swimming Meet and Train Groups which target the adult population and have a social connectedness element to the programme

Start Up of New Clubs or extensions to existing club activities

Additional physical activity opportunities in communities

Ineligible Projects (will include):

Capital / Building projects

Day to day club running costs, travel to events (eg. transport, memberships, insurance).

Ongoing activities in clubs
ie (Club U-14 / U-16 Teams etc)

Purchase of prizes. Sponsorship etc
Annual venue hire or rent expenses

Applications from profit groups/commercial organisations.

Applications from individuals (application must be made by the club/organisation).

Sports clubs not affiliated to their relevant National Governing Body

Applications from Statutory Agencies & Charities
Pre Schools / Primary / Secondary Schools

Older peoples groups etc (Please refer to Go for Life)

Close date: 4pm, Wednesday 8th May 2019

Guidelines that must be followed:

- **Organisations must have a Constitution / Rules or in the case of Companies Memorandum & Articles of Association. Please attach copy to application.**
- **Copy of Bank / Credit Union Statements from the organisations account for the previous three months must be attached to application.**
- **All applicants must be registered or agree to be registered on the database of the Mayo Sports Partnership and the Public Participation Network. To register with the network go to this link <http://www.mayoppn.net/Join.html>**
- **On receipt of applications a club/organisation may be requested to make minor amendments to their application following consultation with the Sports Coordinator.**
- **Applicants should note that successful clubs/organisations must recognise Mayo Sports Partnership in any publicity or promotion of the programme.**
- **Any club/organisation funded under this scheme must submit an end of project report to the Mayo Sports Partnership. If this report is not received then it will render the group ineligible for future funding.**
- **Clubs/Organisations whose projects have a mainly youth focus, must have at least one representative who has attended Sport Irelands Child Protection in Sport – Safeguarding 1 Awareness workshop, as a minimum requirement.
The club / organisation must submit a copy of their club policy for childrens participation in sport.
(please fully complete Question 9 below)
Ideally Club/Organisation will have appointed a Childrens Officer, whom will have attended both the Child Protection in Sport – Safeguarding 1 Awareness workshop and the Childrens Officer in Sport – Safeguarding 2 Training course.
(Both courses are run through the Sports Partnership).**
- **As there are a limited number of grants available, emphasis will be placed on the quality of your grant application and priority will be given to clubs / groups which has physical activity as its central focus / remit.**

If successful in your application the club must agree to send at least 2 representatives to a presentation evening on a date to be arranged in mid June 2019.

If the applicant has received funding from the Municipal Districts in the calendar year the board reserves the right to take this in to consideration as it can be classified as double funding. The quality of the application will inform the boards decision.

- **The Mayo Sports Partnerships Board will make a decision on all successful applicants at its May meeting. The boards decision will be FINAL**



GRANT SCHEME 2019

SPECIAL PROJECT PARTICIPATION INITIATIVE

Section 1: Club/Organisation Profile

1. Applicant Details:

Name of Club/Organisation: _____

Chairperson: _____

Treasurer: _____

Secretary: _____

Name of club's bank account: _____

For Correspondence:

Applicant Name: _____ Position in club: _____

Address: _____

Tel No: _____ Email: _____

2. (i) Is your club/organisation affiliated to a National Governing Body (NGB)? Yes: ___ No: ___

(ii) If yes, please state name of NGB. _____

3. Club/Organisation membership breakdown: (please give numbers)

Age Group	Male	Female
Under 12 years		
13 - 18 years		
19 – 45 yrs (Senior)		
46 yrs plus (Veteran)		
Total		

4. Does your club charge a membership fee? Yes _____ No _____
If yes, please specify: _____

5. Does your club charge its members for coaching sessions? Yes _____ No _____
If yes, how much per session? _____

Section 2: About your Club

6. Please describe the purpose of your club/organisation and specify the sports/physical activities you provide for your members: (if needed please continue on an additional page and attach to application)

7. (i) Does your club/organisation partake in inter-club competitions (leagues/cups etc)?

Yes _____ No _____

(ii) If yes, please specify:

8. Please specify qualified coaches in your club:

Name of coach	Qualification held	Awarding Body & Year

9. Child Protection (note any project with a Youth focus must have members who have attended Sport Irelands Child Protection course as a minimum requirement, see Page 1 & 2 for details)

(i) Does your club have a child protection policy? (*If yes, please attach a copy*) . **Please note that if you do not have a policy then you will be ineligible for this scheme.**

Yes _____ No _____

(ii) Has your club/organisation attended/held a certified Child Protection course?

Yes _____ No _____

If yes, how many members have been certified? _____

Please detail below members who have attended Child Protection courses;
(please also attach copy of certificates if appropriate)

Name of Member	Qualification held	Awarding Body	Certificate Number

10. Does your club offer opportunities for participation for people with disabilities?

Yes _____ No _____

If yes, please specify:

Would your club be prepared to attend a workshop on Disability Inclusion Training?

Yes _____ No _____

Section 3: Description of Special Project Participation Initiative

11. Proposal details of Special Project Participation Initiative; *include the target groups (see page 1), number of people to benefit, age, project elements, opportunities for development and sustainability following completion of the project.* (continue on separate page and attach to application if needed)

12. Why do you need to undertake this project?

13. What impacts / outcomes do you hope to achieve?

14. Does your Special Project Participation Initiative target any of the following target groups? (Please tick as appropriate)

Target Group	Please tick
Middle Aged Men	
Youth at Risk	
Disadvantaged Communities	
People with disabilities	
Ethnic minorities	
Travelling Community	
Women	
Unemployed	

15. Project Summary:

- (i) Estimated number of participants: Total: _____ Male: _____ Female: _____
- (ii) Location of Project: _____
- (iii) Starting Date: _____
- (iv) Duration of Project: _____

Section 4: Financial Information

16. (i) Estimated cost of Project: _____

(ii) The costs are expected to be met as follows:

- a) Generated by the activity € _____
- b) From club/organisation's own funds € _____
- c) From organisation to which affiliated € _____
- d) Directly or indirectly from other public funds € _____
- e) From Mayo Sports Partnership grant for this activity € _____

17. Please detail how funding from Mayo Sports Partnership will be spent:

Project element	Amount €
Training of coaches / volunteers	
Facility Hire	
Equipment	
Promotion	
Other (please specify):	
TOTAL	€

18. Has your club/organisation **received or applied** for funding from any other organisation or municipal council in the past 2 years?

If yes, please specify:

<i>Funding Source</i>	<i>Amount €</i>	<i>Date received / applied</i>	<i>Usage</i>

SIGNED: _____
(on behalf of club/organisation)

DATE: _____

Completed & signed application forms along with all other relevant documentation should be returned to:

Mayo Sports Partnership, Community & Integrated Development, Mayo County Council, Castlebar, Co. Mayo.

Before 4pm Wednesday 8th May 2019

Tel: 094 – 9064360, Email: msp@mayococo.ie , www.mayosports.ie

CHECK LIST

Please check you have included all required documents.

Please include:

Required by All applicants

(Tick Box)

1. Application Form (Fully completed and signed) (Required)	<input type="checkbox"/>
2. In the case of Clubs and Voluntary Groups/Organisations/Companies Submit either a: -copy of your clubs Constitution /Club Rules & Structure or -memorandum and articles of Association (Required)	<input type="checkbox"/>
3. Club/ Organisations Bank Statements (for the last three months) (Required)	<input type="checkbox"/>
<u>4. In the case of Projects with a Youth Focus:</u> Please include: A copy of Child Protection certificates and Club Policy (see question 9) Sport Irelands Code of Ethics & Best Practice Awareness Course & (if appropriate) Children's Officer in Sport certificates attached	<input type="checkbox"/>
<u>Optional Additional Documents:</u>	
Project Plan attached	<input type="checkbox"/>
Detailed costing of Programme/Project	<input type="checkbox"/>
Any Further Information	<input type="checkbox"/>