



Rialtas
na hÉireann
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Tionscadal Éireann
Project Ireland
2040



Funded by the Department of Rural & Community Development

An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development

Ár dTodhchaí
Tuaithe
Our Rural
Future



Comhairle Contae Mhaigh Eo
Mayo County Council



**Public
Participation
Network**
Mayo

Community Recognition Fund 2024

12th June 2024

10.30am - 11.30am

Agenda

- ▶ Scheme Outline - highlighting some aspects in the presentation, Full scheme outline available at www.mayo.ie
- ▶ Guidance on the Consult Platform
- ▶ Guidance on the EOI Form
- ▶ Questions - Submitted through the chat

Community Recognition Fund 2024 Website

- ▶ Navigate to this website www.mayo.ie/community/funding/community-recognition-fund
- ▶ All relevant links available here

-Scheme outline

-link to Expression of Interest form on the consult platform

-guidance on the consult platform

-guide to finding XY Coordinates

Date to Note: Closing date for submission of EOI's: **11th July 2024 @ 3pm**

Contact: community@mayococo.ie

Introduction to the scheme

- ▶ The aim is to support the development of community infrastructure and facilities for the entire community in recognition of the contribution being made by communities across the country in welcoming and hosting significant numbers of arrivals from Ukraine and other countries.
- ▶ The funding is specifically targeted at projects that are located in communities, towns and villages that are hosting the Beneficiaries of Temporary Protection and/or International Protection Applicants ('new arrivals') including towns identified for the rapid build homes programme. The Fund aims to support the development of facilities that will be used in the future by all members of the community.
- ▶ It is separate in its objectives and scope to any other public funding streams which aim to support the development of public service needs arising from the significant number of arrivals from Ukraine and other countries.
- ▶ The Fund is allocated between each local authority based on the number of new arrivals located there, taking into account both the level of new arrivals and the relative level of new arrivals vis a vis overall population in a local authority area. Mayo Allocation €2,428,540

Grant Allocations and Rates

- ▶ This funding should not be used as a co-funding source for any other scheme operated by the Department of Rural and Community Development or any other Government Department, nor should this funding be used as a co-funding source for any other project funded under CRF 2023.
- ▶ Projects to be funded will be capital in nature, deliver medium-long term benefits for the communities in which they are located, and be capable of being delivered over the course of 2025 and 2026. A minimum spend of 50% of the allocation must be incurred in 2025. Eligible projects will receive funding for capital costs, but not for any ongoing operational or running costs.
- ▶ The local authority will have discretion to avail of 100% of the costs of the project from the Fund to ensure it is delivered in full.
- ▶ The minimum level of funding for an individual project is €50,000 with a maximum of €500,000 applying. Smaller projects cannot be artificially combined to meet the minimum threshold of €50,000 – while the 2023 scheme provided funding for small scale investment in clubs and communities (e.g. for small scale equipment), the focus of the 2024 scheme is on projects of greater scale and impact.
- ▶ For projects over €200,000 additional information must be provided- contact us to discuss before submission. There is limited funding of 1.8m, and we do not want to create unrealistic expectations for applicants.

Engagement with Communities & Identifying Proposals

- ▶ It is **essential** that the funding proposals submitted by each local authority are developed based on direct engagement with impacted communities and in consultation with elected representatives, the Local Community Development Committee (LCDC), the local Community Response Fora and Local Development Companies.
- ▶ Mayo Co Co have opted to allow communities submit Expressions of Interest to ensure impacted communities have the opportunity to directly submit projects for consideration. Projects may also be put forward for consideration by the MD Offices who engage with all members of communities on a daily basis and are aware of the needs of communities as a whole
- ▶ Comprehensive Evaluation to ensure projects identified to form part of the application are selected based on the DRCD criteria.
- ▶ Distribution of Funding under CRF 2023 will also be considered

Eligible Projects

► The type of projects eligible for funding are:

- development, enhancement or refurbishment of community or cultural facilities including play areas, walkways, parks, community/sensory gardens, allotments, and recreational areas;
- development, enhancement or refurbishment of local club and sports facilities including facilities such as community swimming pools, changing rooms, toilets, digital aids such as score / information boards etc.;
- enhancement to school/parish facilities which are open to use by all of the community after school hours;
- purchase of equipment for local clubs, festivals, community events and organisations e.g. music, arts or sports equipment;
- transport infrastructure such as the purchase of community vehicles, bus shelters and attendant information boards; (any vehicle funded must be in good condition and not more than 5 years old)
- projects that help address dereliction and/or wider local economic and community development objectives;
- purchase and refurbishment of vacant or derelict buildings for community use where a clear need is identified.
- Purchase of land and associated works for the development of community facilities such as play areas/ MUGAs or town parks/ community gardens, recreational areas etc. **(purchases must only be administered by the local authority).**

Application Process

- ▶ Each local authority will submit funding proposals to the Department for approval
- ▶ The Department will examine each proposal and will revert to local authorities with any queries. No works should commence in advance of formal funding approval from the Department. All approved funding proposals will be the subject of a funding agreement between the local authority and the Department.

Application window 1	Up to 31 st May 2024
Application window 2	1 st August to 30 th September 2024
Application window 3 (minimum 20% of allocation ring-fenced)	1 st January 2025 to 31 st January 2025

- ▶ Portal opens for EOI's on 3rd June 2024
- ▶ Must be submitted by Thursday 11th July, 3pm
- ▶ EOI's will be evaluated - competitive process
- ▶ 2 application windows for LA to submit to DRCD

Claim Process

- ▶ Funding will be drawn down from the Department based on actual costs incurred and appropriate documentation must be retained in this regard.
- ▶ A case study must accompany the final claim and should include photographic evidence to demonstrate the delivery of the completed project as approved under the funding proposal, as amended. The final payment will be contingent on confirmation of project completion including submission of a case study and evidence of appropriate signage.
- ▶ Projects must be capable of being delivered over the course of 2025 and 2026. A minimum spend of 50% of the allocation must be incurred in 2025.
- ▶ Should circumstances change over the course of the project delivery and some of the key project elements are no longer deliverable, the local authority should notify the Department and seek prior written approval of any amendments using the appropriate amendment form.

Further Info in Scheme Outline

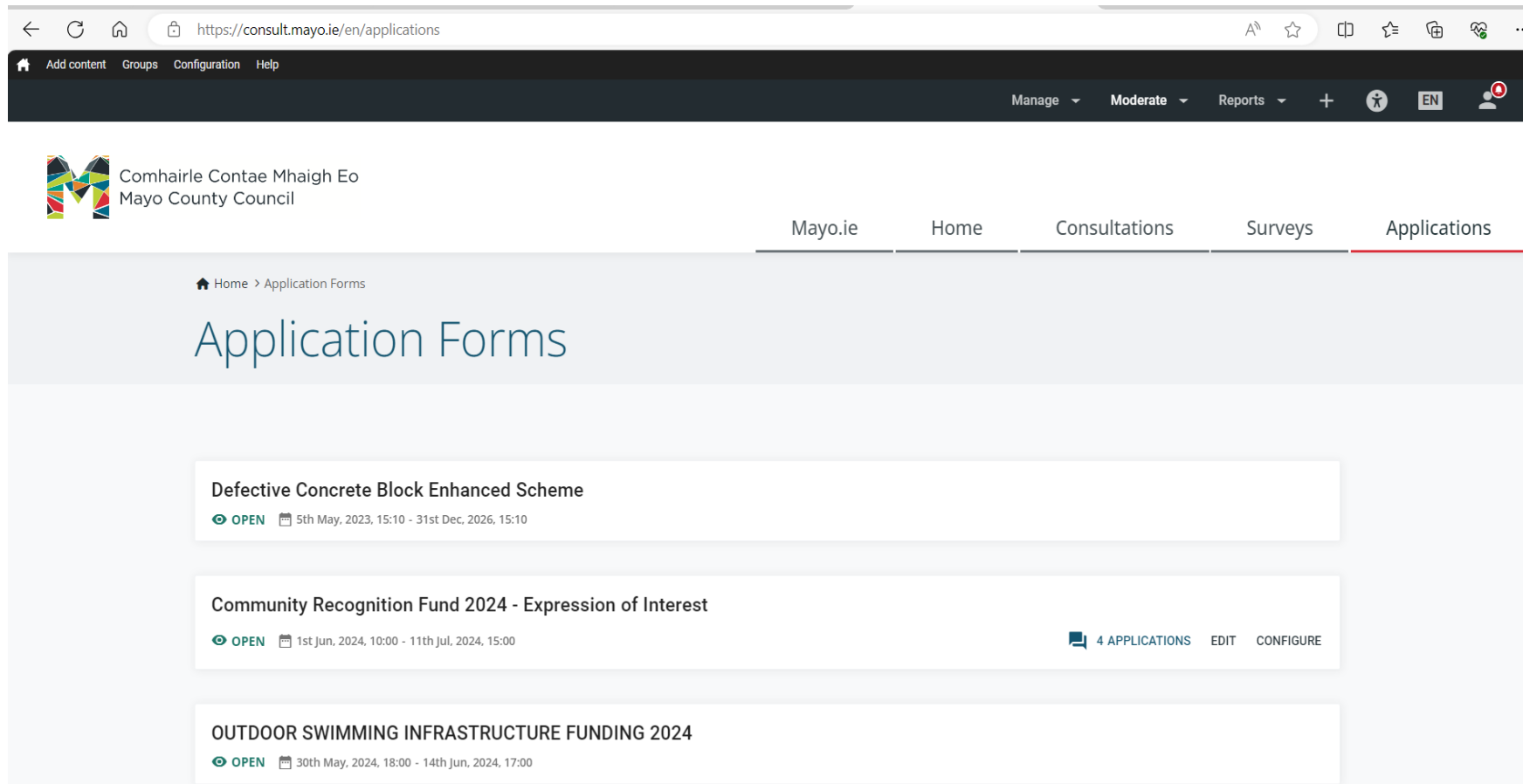
- ▶ Please Note: There are further terms and conditions which must be adhered to **if the projects is selected/approved for funding** e.g.
- ▶ Procurement Requirements
- ▶ Publicity Requirements
- ▶ Document Retention
- ▶ Funding Conditions
- ▶ Monitoring of Funding
- ▶ If a project is approved for funding, the information will be included in any letter of offer issued and we propose to hold an online info session for successful projects.

Creating an Account on the Consult Platform

- ▶ Guidance document available on the web page:
 - Recommend use of an email address that more than 1 person has access to
 - Password requirements are outlined (letters, numbers, special characters)
 - Verification: recommend use of email authentication.
 - Do not leave until last minute to create account.
 - If you have an account - please check you can access it
 - Application portal will close at 3pm 11th July, and if you encounter issues on submission day, there may not be sufficient time to address these issues which will result in the EOI not being submitted by the deadline.
 - Nearly 6 weeks to submit EOI

Expression of Interest form

- ▶ <https://consult.mayo.ie> OR through link on the mayo.ie website



The screenshot shows a web browser displaying the Mayo County Council consultation portal. The URL in the address bar is <https://consult.mayo.ie/en/applications>. The page header includes navigation links: 'Add content', 'Groups', 'Configuration', and 'Help'. A secondary navigation bar contains 'Manage', 'Moderate', 'Reports', and a language selector set to 'EN'. The Mayo County Council logo and name are visible on the left. The main navigation menu includes 'Mayo.ie', 'Home', 'Consultations', 'Surveys', and 'Applications', with 'Applications' being the active page. The breadcrumb trail reads 'Home > Application Forms'. The main heading is 'Application Forms'. Three consultation entries are listed:

- Defective Concrete Block Enhanced Scheme**
Status: OPEN
Period: 5th May, 2023, 15:10 - 31st Dec, 2026, 15:10
- Community Recognition Fund 2024 - Expression of Interest**
Status: OPEN
Period: 1st Jun, 2024, 10:00 - 11th Jul, 2024, 15:00
4 APPLICATIONS | EDIT | CONFIGURE
- OUTDOOR SWIMMING INFRASTRUCTURE FUNDING 2024**
Status: OPEN
Period: 30th May, 2024, 18:00 - 14th Jun, 2024, 17:00

Section 1 - Organisation Details

► *Confirmation of reading scheme outline*

(Questions 1-9)

-Town/Village

-MD

-Name of group submitting EOI, Type of group

-Group contact address, incl Eircode

-Contact person for EOI (name, phone, email)

Q. 10 - Local Groups consulted/supportive

Q. 11 - PPN Membership

Q. 12 - Previous capital funding

Q. 13 - CRF 2023

Section 2 - Project Details

- ▶ Q.14 Project Title
- ▶ Q.15 Project Description
- ▶ Q.16 Identification of project
- ▶ Q.17 Number of potential beneficiaries
- ▶ Q.18 Community access/management of same
- ▶ Q.19 Aims & Objectives
- ▶ Q.20 Project Address
- ▶ Q.21 Links/Funded by other
- ▶ Q.22 Current Applications
- ▶ Q.23 XY Coordinates
- ▶ Q.24 Ownership of property
- ▶ Q.25 Planning
- ▶ Q.26 Natura 2000 (SAC)
- ▶ Q.27 Environment & Climate Action Statement
- ▶ Q.28 Project Dates
- ▶ Q.29 Project Implementation & Management
- ▶ Q.30 Nat & Local policies & Strategies

Applicants must consider environment and climate issues in their submissions.

Climate mitigation

Minimising greenhouse gas emissions in the development and the operation of new sports facilities.

Focus areas:

- Employing green construction principles, including eco-design and choice of building materials.
- Focus on energy efficiency for equipment, fittings and insulation
- Use of renewable energy, particularly including provision for on-site generation.
- Inclusion of cycle parking facilities and electric vehicle charging points.

Resources & circularity

Making the most of buildings and equipment, reducing resource consumption, and waste recycling.

Focus areas:

- Implementing circular economy approaches to equipment and fittings including favouring reuse, repair and refurbishment.
- Sustainable water management, including conservation measure and rainwater harvesting.
- Phasing out unnecessary single-use plastics.
- Increasing the range and amount of waste materials recycled.

Horizontal actions

- Sustainability action plan (at facility or organisation level)
- KPIs and data monitoring & reporting protocols

Climate adaptation

Ensuring new facilities are ready and resilient for future climatic impacts and weather patterns.

Focus areas:

- Consideration of predicted structural and siting challenges due to changes in temperature, sea-level, wind.
- Consideration of operational issues that may be affected by changes in temperature, sea-level, wind.

The local environment

Protecting the environment by preventing pollution and embracing nature-friendly practices.

Focus areas:

- Prevention of water pollution and air pollution from building services and operations.
- Improving biodiversity¹⁸ with appropriate planting and establishing habitats for local wildlife.
- Providing infrastructure to facilitate easy and safe use of public transport and active travel.
- Measures to prevent local issues such as light and noise pollution.

Section 3 - Funding

31. Please list the elements of proposed project and corresponding costs per element. Include VAT if your group is not VAT Registered.

Project Element	Cost

+ ADD A ROW

32. Summary Table

Total Project Cost	Grant Sought (min.50k, max. 200k)	Rate of Aid (up to 100%)

33. If the project is not allocated the full funding requested, will your group be able to provide match funding? *

Section 4 - Upload Documents

Optional, however you may wish to upload supporting documentation where you wish to provide further info that does not fit onto the form e.g

- ▶ Letters of Support
- ▶ Community Plan
- ▶ Environmental & Climate Action Statement
- ▶ Info on planning/consents/Ownership
- ▶ More detail on costings submitted e.g quote
- ▶ Match Funding

Section 5 - Signature/Declaration

I confirm that I have read and understand this scheme and declare that the particulars supplied in this funding proposal are true and correct, and that -

Please select each statement below to confirm agreement *

- I confirm that this grant application is submitted in acceptance of and compliance with the Scheme Outline/Terms and Conditions.
- I confirm that the applicant group/organisation is tax compliant (if tax registered).
- The Project will comply with Public Procurement Guidelines
- The costings are accurate and reasonable
- Project conforms to local or regional strategies and plans

Name of Signatory *

(on behalf of group/organisation)

Position held in group / organisation: *

Must be chairperson, secretary or treasurer)

Signature *

Date *

Incomplete Expressions of Interest will NOT be considered for funding.

Expressions of interest after the closing date will not be considered for funding.

Consent

Data Processing Consent

I consent to Mayo County Council processing the data submitted in the application form as outlined in the Data Privacy notice below.

Please note that all information obtained by Mayo County Council is obtained and processed in accordance with the Data Protection Act 2018 alongside current EU GDPR Legislation. All information received will be stored, processed, and used solely for the purpose in which it was given by the Data Subject, unless consent for use in another form has been clearly obtained, as detailed in the Privacy Policy [here](#).

We do not permit this information to be used for advertising or passed on to third parties unless this has been specifically requested.

For any Data Protection queries, please contact 'dataprotection@mayococo.ie'.

I agree

Questions

- ▶ Some of the questions we may need to refer on to the DRCD for clarification
- ▶ If your question is more specific - please email it into us so we can consider it further

Email: community@mayococo.ie

Phone: 0949064660



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