

# Register of Electors

It's easier online!

The easiest way for you to register to vote or update your details is online.



[www.checktheregister.ie](http://www.checktheregister.ie)

## Application for Postal Vote for persons in the employment of a Returning Officer

You may use this form to apply for a postal vote if you are employed by a Returning Officer on polling day in a constituency **other than the one** in which you are registered to vote. This form will need to be certified by the employing Returning Officer and returned to your local authority.

To process your application, we need to gather some personal information about you. We tell you how and why we use your personal information on page 3. Please read this information to help you fill out this form.

Please complete this form in **BLOCK CAPITALS**

### 1 Your details

First name

Surname

PPSN

Date of birth

Phone number

Email address

Nationality

Address

  
  
  

Eircode

Constituency where you will be employed

### 2 Sign here and go to page 2 to have your form certified

I wish to apply for a postal vote as I will be employed by a Returning Officer on polling day in a constituency other than the one in which I am registered to vote. I will therefore be unable to vote in person in that constituency and polling station.

I believe that to the best of my knowledge the information I have provided:

- > is truthful, and
- > complete.

I understand that it is a legal offence under electoral law to knowingly give false or misleading information to a local authority.

Signature

Date

## Certification by Returning Officer

This section must be completed by the employing Returning Officer

### Note for Returning Officer

An elector who due to their employment by a Returning Officer on polling day in a constituency other than the one in which they are registered to vote, may use this form to apply for a postal vote. The employing Returning Officer is required to certify that the person will be employed by them on polling day in connection with the election or referendum. Therefore, they will be unable to vote in person in the constituency at the polling station at which they would otherwise be entitled to vote.

### Details of Returning Officer

Name

Phone Number

Email Address

Constituency or Constituency the Elector will be employed at

### Certification by the Returning Officer

I, , Returning Officer for

certify that

(the applicant)

will be employed by me on polling day in connection with the election and they will be unable to vote in person in the constituency at the polling station at which they would otherwise be entitled to vote.

Signature of Returning Officer

Date

# Information and guidance to fill in this form

## This form and when you should use it

In order to vote you must be on the electoral register. You can check if you are registered at [www.checktheregister.ie](http://www.checktheregister.ie).

You can also use [www.checktheregister.ie](http://www.checktheregister.ie) to:

- › register to vote;
- › complete your existing record with your details such as PPSN, date of birth and Eircode; or
- › make any changes to your name or address.

You may use this form to apply for a postal vote if you are employed by a Returning Officer on polling day in a constituency other than the one in which you are registered to vote.

## How your information is used

In order to vote you must be on the electoral register.

Your local authority needs some personal data (including your name, address, date of birth, PPSN and nationality) to process your application.

This information may be shared with other local authorities where necessary to manage and maintain the electoral register.

To protect the accuracy of the register your identity data can be cross checked with the Department of Social Protection on a limited basis to confirm identity details (name, date of birth, PPSN). While the register is a public document, your PPSN and date of birth will not be published.

This helps to ensure that:

- › only eligible people are registered to vote, and
- › the register is kept up to date, and
- › no person is on the register twice or has incorrect details.

The legal basis for this is set out in the Electoral Reform Act 2022.

## Certification

To complete your application, you will need to have your form certified by the Returning Officer who you are employed by on polling day.

## Where to send your form

Submit your application as soon as possible to your local authority after an election or referendum has been formally called.

## More information

Contact your local authority

If you need to look up your local authority's address, you can find it online.