

Local Enhancement Programme 2025 Application Guidance Session



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development



Rialtas na hÉireann
Government of Ireland

Ár dTodhchaí
Tuaithe
Our Rural
Future



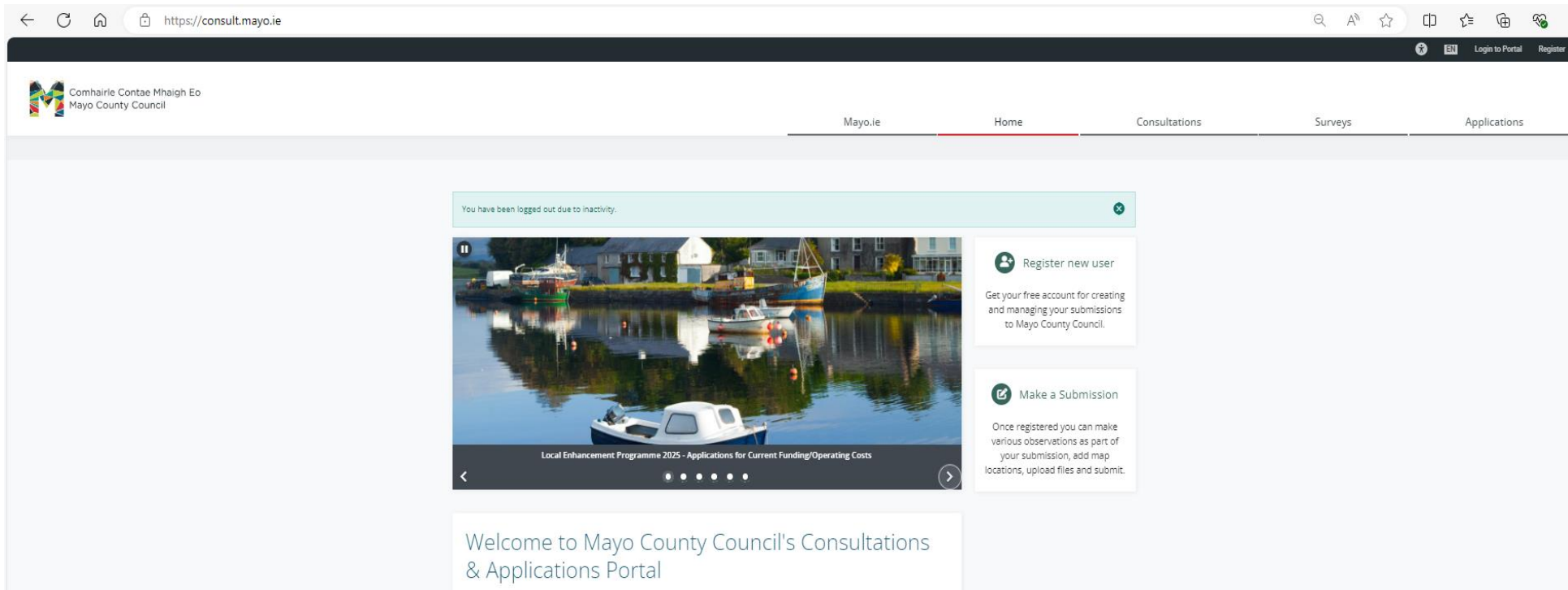
Scheme Outline

- ▶ The Department of Rural and Community Development **Local Enhancement Programme (LEP) 2025** will provide small scale current and capital funding to support community groups across Mayo. The total allocation for Mayo is **€217,742**
- ▶ **Category 1:** Grants up to €500 for current/operating costs (Funding Allocated €31,106)
- ▶ **Category 2:** Grants for small capital purchases/works up to €1,000 (Funding Allocated €52,725)
- ▶ **Category 3:** Grants for small capital purchases/works from €1,001 - €2,000 (Funding Allocated €123,024)
- ▶ The current funding will cover operating costs such as electricity, heating, insurance, rent etc.
- ▶ The capital fund will support groups, particularly in disadvantaged areas, to carry out necessary repairs and improvements to their facilities, purchase equipment such as tables and chairs, tools and signage, laptops and printers, lawnmowers, canopies and training equipment etc.
- ▶ **Note:** Different to LEP 2024 which was Capital funding only
- ▶ **Closing Date for Submission of Applications through the online portal is 3pm Thursday, 6th February 2025.**

Timeline

- ▶ Closing date for submission of applications: 3pm Thursday **6th February**
- ▶ Please monitor your emails carefully after this date in case we have any queries about your application
- ▶ LCDC Meeting to agree allocations/make recommendations: 25th February
- ▶ Submission of recommendations to DRCD: By 28th March
- ▶ DRCD Announcement provisionally by end May
- ▶ Letters Issued to Applicants: within 10 Days of DRCD Announcement. On receipt of letters of offer from Mayo LCDC, *and* return of signed agreement, projects can commence. For capital funding any works/purchases carried out before return of signed agreement are ineligible for funding.
- ▶ Grants to be drawdown by: **31st October 2025**

Consult Portal- <https://consult.mayo.ie>



The screenshot shows the homepage of the Mayo County Council Consult Portal. The browser address bar displays <https://consult.mayo.ie>. The page header includes the Mayo County Council logo and navigation links for Mayo.ie, Home, Consultations, Surveys, and Applications. A notification banner at the top states "You have been logged out due to inactivity." Below this is a carousel slide titled "Local Enhancement Programme 2025 - Applications for Current Funding/Operating Costs" featuring a photo of boats on a lake. To the right of the carousel are two call-to-action boxes: "Register new user" and "Make a Submission". A welcome message at the bottom reads "Welcome to Mayo County Council's Consultations & Applications Portal".

- ▶ If you have previously submitted an application for any scheme through the portal, you do not need to create a new account for this scheme.
- ▶ If you already have an account, we recommend that you log into it asap to ensure you have the correct passwords etc.

Creating an Account on the Portal

- ▶ There is a document on the LEP 2025 page on www.mayo.ie with instructions if you need to create an account for the first time.
- ▶ Register New User






Local Enhancement Programme 2025 - Applications for Current Funding/Operating Costs

Register new user
Get your free account for creating and managing your submissions to Mayo County Council.

Make a Submission
Once registered you can make various observations as part of your submission, add map locations, upload files and submit.

- ▶ Select 'I am an Organisation...'

Choose Registration Type
Let's get started with your new account! Please choose how you wish to register.


 Individual I am registering to submit on my own behalf. <input checked="" type="checkbox"/> REGISTER NOW	 Organisation I am an organisation registering to submit on behalf of our organisation. <input checked="" type="checkbox"/> REGISTER NOW	 Agent / Professional Planner I am an individual / professional agent or organisation making a submission on behalf of someone else. <input checked="" type="checkbox"/> REGISTER NOW
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Creating an Account on the Portal

(You can also create a personal account and submit on behalf of an organisation however we do not recommend this. In an organisation other committee members would need access to the portal in case a specific individual is not available. It should be linked to the group's email address, which more than one person can access as opposed to an individual's private email. Access to the registered email is required each time the group/org wish to log in.)

- ▶ Password Requirements
- ▶ Once account created - a link will be emailed to the address associated with the account. Click on this link to activate the account.
- ▶ 2 factor Authentication - NB. This is a set requirement, and one of two options must be activated:

All fields marked by symbol "*" are required and must be completed.

 Main Information

First Name *

Last Name *

Username *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

Creating an Account on the Portal

i Additional Information

Company/Organisation name * Role/position

Country *
Ireland

House number and street *

Address Line 2

Town *

County * Eircode

Phone number

🔒 Password

Password * Confirm password *

Provide a password for the new account in both fields.
Passwords must meet the following requirements:

- Password must have upper and lower case letters.
- Password must have at least 1 letter(s).
- Password must have at least 1 special character(s).
- Password must have at least 8 character(s).
- Password must have at least 1 digit(s).

✔ Consent

Please indicate your consent to the following communication options below.
You can revoke your consent at any time on your account settings page after login

I consent to receiving announcements about consultations
Please note that if you have made a submission to any consultation, you will receive essential communications such as confirmation emails, reports etc related to that consultation. You will also receive notifications of further progress of the process as in the case of Planning consultations. This consent refers only to general announcements about upcoming consultations.

I consent to receiving announcements about new comments and support for my published submissions
I have indicated on my submission that comments are allowed.

➔ Create Account

To complete the registration process and activate your account you must **click on a link** that will be sent to you in a confirmation email. This email may be caught in **SPAM**. Please check both your **INBOX** and **SPAM** email folders.

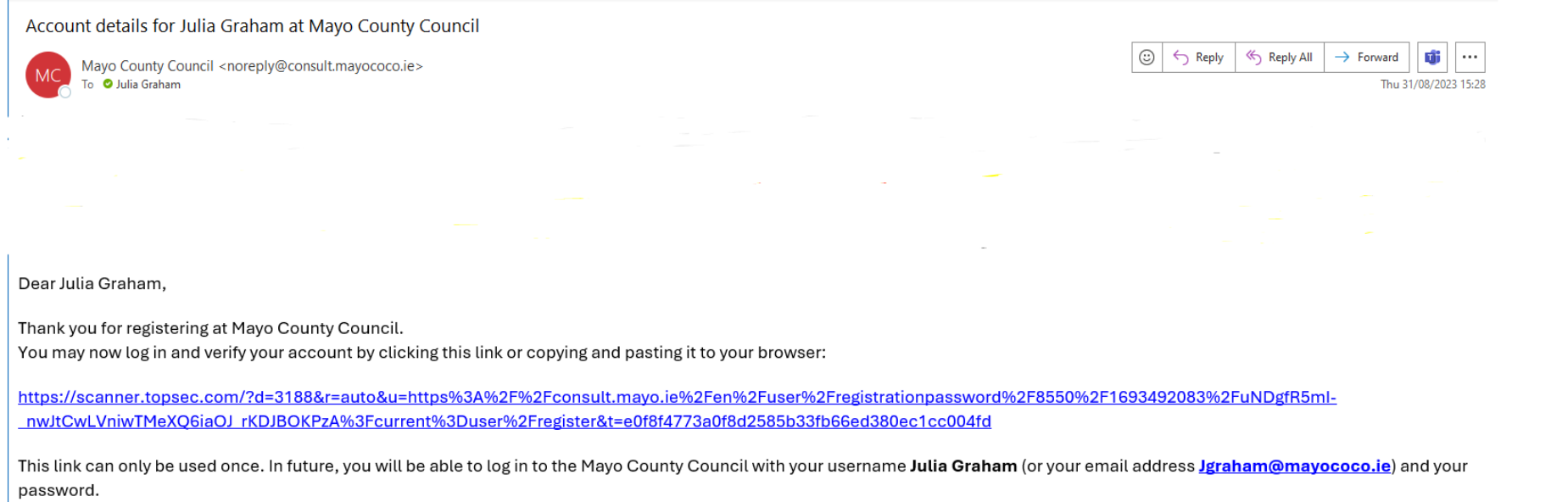
By pressing "Create Account" you are indicating that you have also read and accept the **Terms and Conditions** and **Moderation Policy** of this platform.

I have read and accept the **Privacy Policy** *

CREATE NEW ACCOUNT

Registering on consult Platform contd...

▶ Email you get to set up Two Factor Authentication (TFA)



- ▶ Recommended: Enable Email TFA, you will be asked to re-enter password to finish setting this up. - everytime you log in, you will receive a 6 digit verification code via email.
- ▶ TFA Application: A specific App must be downloaded to your phone and verification through the app - this is not a text to your phone with verification number.

Registering on consult Platform contd...

PROFILE EDIT MANAGE CONSENT MANAGE SUBSCRIPTIONS **SECURITY** SUBMISSIONS GROUPS

You have just used your one-time login link. Your account is now active. ✕

Two-factor authentication (TFA) provides additional security for your account. With TFA enabled, you log in to the site with a verification code in addition to your username and password.

Email TFA Disabled
Receive verification code via Email. ENABLE

TFA application Disabled
Generate verification codes from a mobile or desktop application. ENABLE

Setup Email TFA

Current password *

Enter your current password to continue.

CONFIRM ✕ CANCEL

TFA setup - Email

Verification Code *

Enter 6-character code sent to your e-mail.

VERIFY AND SAVE ✕ CANCEL

Two-factor authentication (TFA) provides additional security for your account. With TFA enabled, you log in to the site with a verification code in addition to your username and password.

Status: **TFA enabled**, set Wed, 2024-01-24 12:09. [Disable TFA](#) (it will disable all your TFA plugins enabled currently)

Email TFA Main
Receive verification code via Email. DISABLE

TFA application Disabled
Generate verification codes from a mobile or desktop application. ENABLE

Terms & Conditions - Current Funding

1. The €1 million current funding under the Local Enhancement Programme will support Community groups/organisations particularly in disadvantaged areas, to support their non-pay running costs for example energy costs/bills (electricity costs, refuse charges, heating charges), rental/lease costs, insurance bills.
2. This is a **current** funding scheme. The scheme does not provide funding for capital works, equipment etc. this can be applied for under the capital allocation of the funding.
3. The information supplied by the applicant Community Group/Organisation must be accurate and complete.
4. Inaccurate or incomplete information may lead to disqualification and/or the repayment of any grant made.
5. All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.
6. The Freedom of Information Act applies to all records held by the Department and Local Authorities, including applications received and any additional correspondence related to the application.
7. The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the application.
8. It is the responsibility of each organisation to ensure that it has proper procedures and policies in place including appropriate insurance where relevant.
9. Evidence of expenditure, including invoices, receipts and bank statements, must be retained and provided to the LCDC, the Department of Rural and Community Development, the relevant local authority or any agent acting on their behalf if requested.
10. Grant monies must be expended and drawn down from the LCDC by 31st October 2025.

Terms & Conditions - Current Funding contd.

11. The Department of Rural and Community Development's contribution must be publicly acknowledged in all materials associated with the purpose of the grant.
12. Generally, no third party or intermediary applications will be considered.
13. Late applications will not be considered.
14. To ensure appropriate monitoring and governance, the Department is stating that only operating/running costs related to this period are eligible - **1st June 2024 to 30th May 2025**
15. Applications must be accompanied by a bill/bills, in the applicant group's name only, that fell due and were paid between 1st June 2024 and 31st January 2025. Evidence of payment must also be attached to the application, e.g. bank statement, supplier statement, Section 30 receipt for insurance etc. Please contact lep2025@mayococo.ie for further information on evidence of payment.
16. Grantees will be required to comply with the highest standard of transparency and accountability as documented in Department of Public Expenditure and Reform Circular 13/2014 - Management of and Accountability for Grants from Exchequer Funds <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>. The overall principle is that there should be transparency and accountability in the management of public funds, in line with economy, efficiency and effectiveness. The circular outlines, for example, that grant recipients should not dispose of publicly funded assets without prior approval.
17. Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
18. Please ensure the application form is completed in full. Incomplete applications will not be considered for funding.
19. In order to process your application, it may be necessary for Mayo LCDC to collect personal data from you. Such information will be processed in line with the Local Authority's privacy statement which is available to view on [Privacy and Data Protection policy at Mayo County Council](#) .

Terms and Conditions - Capital Funding

1. The Local Enhancement Programme will support groups, particularly in disadvantaged areas, to carry out necessary repairs and improvements to their facilities and purchase equipment.
2. This is a capital funding scheme. The scheme does not provide funding for the pay or employment of staff, or towards current 'operating' costs such as utility bills, etc.
3. The activity or project must benefit the local community and relate to the key priority areas identified in the LÉCP.
4. The information supplied by the applicant group /organisation must be accurate and complete.
5. Inaccurate or incomplete information may lead to disqualification and/or the repayment of any grant made.
6. Any expenditure incurred before a letter of offer is issued from Mayo LCDC will be deemed ineligible
7. All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.
8. The Freedom of Information Act applies to all records held by the Department and Local Authorities, including applications received and any additional correspondence related to the application.
9. The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the submission. Applications will only be accepted through the online portal.
10. Applicants should be aware that an equity/fairness approach will be taken by the LCDC to ensure an even distribution of funding and a maximum of one project per group will be considered for funding by the LCDC.
11. It is the responsibility of each organisation to ensure that it has proper procedures and policies in place, including appropriate insurance, and landowner/property owner consent where relevant.

Terms and Conditions - Capital contd.

12. Evidence of expenditure, receipts /invoices must be retained and provided to the LCDC, the Department of Rural and Community Development, the relevant local authority or any agent acting on their behalf.
13. Grant monies must be expended and drawn down from the LCDC by 31st October 2025. Photographic evidence will be required to facilitate draw down of grants.
14. The Department of Rural and Community Development's contribution must be publicly acknowledged in all materials associated with the purpose of the grant, including signage.
15. Generally, no third party or intermediary applications will be considered.
16. Late applications will not be considered.
17. Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
18. Grantees will be required to comply with the highest standard of transparency and accountability as documented in Department of Public Expenditure and Reform Circular 13/2014 - Management of and Accountability for Grants from Exchequer Funds <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>. The overall principle is that there should be transparency and accountability in the management of public funds, in line with economy, efficiency and effectiveness. The circular outlines, for example, that grant recipients should not dispose of publicly funded assets without prior approval.
19. Please ensure the application form is completed in full. This includes providing all supporting documentation requested. Incomplete applications will not be considered for funding.
20. In order to process your application it may be necessary for Mayo County Council to collect personal data from you. Such information will be processed in line with the Local Authority's privacy statement which is available to view on www.mayo.ie.
21. In order to drawdown any grant awarded all invoices and receipts/other proof of payment provided must be in the full name of the applicant organisation. Invoices and receipts made out to third parties will not be accepted.
22. Items purchased using LEP funding must remain in the State on a permanent basis.

Documentation you need before you apply

- Charity number (if applicable)
- Tax Number, Tax Reference Number (if applicable)
- PPN Number (if applicable)
- Details of Previous funding/Grants received e,g, LEADER, CLÁR, CEP, CAF etc
- XY ITM Coordinates - View [Simple Guide to finding XY coordinates](#)
- Bank Statement Header - dated within 3 months. Must be in same name as applicant name.
- Capital - 3 quotations per element to meet National procurement requirements
- Current - at least one bill *and* receipt dated between 1st June 2024 and 31st January 2025

Costs that are eligible for funding - Capital

- ▶ The following provides a non-exhaustive list of projects that could receive capital funding under the programme:
- ▶ Development/renovation of community centres
- ▶ Accessibility improvements
- ▶ Community amenities
- ▶ Development of youth clubs or facilities
- ▶ Development of sports/recreation facilities
- ▶ Improvements to town parks and common areas and spaces
- ▶ CCTV equipment
- ▶ Public realm improvements
- ▶ Streetscaping
- ▶ Development of play/recreation spaces
- ▶ Improving energy efficiency of community facilities to reduce ongoing costs
- ▶ Purchase of equipment
- ▶ Purchase of laptops, tablets
- ▶ Maintenance of premises, including painting and repairs. N.B. Maintenance must relate to enhancing an asset - current/operating expenses are not eligible
- ▶ Capital work to increase biodiversity, or to reduce the carbon footprint of a facility
- ▶ Cleaning e.g. power-washing prior to painting

Costs that are eligible for funding - Current/Operating costs

- ▶ Electricity bills
- ▶ Heating bills
- ▶ Refuse costs
- ▶ Insurance costs
- ▶ Rental costs etc.

Your application must be accompanied by at least one bill *and* receipt for the period 1st June 2024 to 31st January 2025. If you are applying for the maximum funding of €500 and your operating costs bills for this period are less than €500 you can email subsequent bills and receipts for the period 1st February 2025 to 31st May 2025 to lep2025@mayococo.ie after you have received your letter of offer of funding. It is important to note that if you only attach an electricity bill to your application you cannot send in a different bill, e.g. insurance, after you receive your grant of funding.

The Application Forms - Landing Page



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An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development

Ár dTodhchaí
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Local Enhancement Programme 2025

Department of Rural and Community Development

The Local Enhancement Programme 2025 (LEP) is funded by the **Department of Rural and Community Development**. Please see the following link for a press release on the launch of the LEP at national level by the Minister for Rural and Community Development, Heather Humphreys TD, and the Minister of State with responsibility for Community Development and Charities, Joe O'Brien TD: [Press Release](#)

The Department of Rural and Community Development's Local Enhancement Programme (LEP) 2025 will provide capital supports essential for the many small community groups and organisations, particularly those who serve disadvantaged communities, in rural and urban areas.

There will be a particular focus on small capital works/improvements, and the purchase of equipment for community use. The funding may be used, but is not limited to: improved access for persons with a disability; enhancing community participation for disadvantaged and marginalised groups, and improving energy efficiency of community facilities to reduce ongoing costs.

Groups will be able to use the capital element of funding to carry out necessary repairs and improvements to their facilities, or to purchase equipment for example tables and chairs, tools and signage, laptops and printers, lawnmowers, canopies and training equipment etc.

The scheme is designed to ensure local priorities are identified and met, so as to improve and enhance community facilities for all. It is administered by Local Community Development Committees (LCDCs) in each Local Authority area

Applications should relate to one or more key priority areas identified in the LCDC's Local Economic and Community Plan (LECP) in order to be eligible for consideration.

TERMS AND CONDITIONS

The Application Form - Section 1 Applicant Details - Your Organisation

Home > Application Forms > Local Enhancement Programme 2025 - Applications under Capital Funding

Local Enhancement Programme 2025 - Applications under Capital Funding

OPEN 6 Jan, 2025, 09:00 - 6 Feb, 2025, 15:00

Completed: 14%

All fields marked by symbol "*" are required and must be completed.

Consent statement 1:
By filling in this application form I am consenting to Mayo County Council processing the data submitted in the application form.

Terms and Conditions

Confirmation of terms and conditions *

I confirm I have read the terms and conditions of this scheme

SECTION 1 – YOUR ORGANISATION

The Application Form - Section 1

Applicant Details - Your Organisation

Name of Group/Organisation *

This should correspond exactly with the name of your group as listed in your constitution and on your Bank/Credit Union Account /Tax Reference No./Revenue Access No./Company Registered No./Charity Registered No.

AAA Sports Club

Address Line 1: *

Please provide an address for the group/organisation

A Street

Address Line 2:

Town: *

Castlebar

County: *

Co. Mayo

Eircode *

Please enter a valid Eircode

F23AAA

Contact Name *

A Person

Role in Group/Organisation *

Treasurer

The Application Form - Section 1

Applicant Details - Your Organisation

Telephone number *

Numeric values only, no spaces

094900000

E-mail *

aperson@gmail.com

Organisations are advised not to use a personal email address as this can lead to important communications being missed. We also advise that junk email folders are checked regularly.

Please re-enter your email *

aperson@gmail.com

Website

Alternative Contact name *

Additional contact name required as second point of contact

AN Other

Alternative Telephone number *

094910000

Alternative E-mail *

bperson@gmail.com

It is important that you provide a second email address that is checked regularly as the Community section is likely to be in contact via email.

Re-enter alternative email address *

bperson@gmail.com

The Application Form - Section 1

Applicant Details - Your Organisation

Have you received funding under any capital grants schemes from 2018 to current date - i.e. grants from Government Departments, Local Authority or LEADER? *

- Yes
 No

Do you receive funding from any other organisation? *

- Yes
 No

Is your organisation affiliated or connected to any relevant local regional or national body? *

- Yes
 No

How does your organisation link in with other organisations in your area? *

Does your organisation have a charitable status number? *

- Yes
 No

Does your organisation have a tax reference number? *

- Yes
 No

Does your organisation have a tax clearance access number? *

- Yes
 No

The Application Form - Section 1

Applicant Details - Your Organisation

Does your organisation have a Company Registered number?

Yes

No

[< PREVIOUS PAGE](#)

[NEXT PAGE >](#)

 SAVE DRAFT

The Application Form - Section 2

Project Details

SECTION 2 – Project Details

How much funding are you applying for? Tick one of the below options. (required field) *

- Category 2 Small scale grant, €1,000 or less
- Category 3 Grant from €1,001 up to a max of €2,000

PURPOSE OF GRANT: What will the funding be used for? *

Note: This list is not exhaustive, but gives examples of types of expenditure. Please refer to section 3b in the guidelines detailing what is not eligible for funding

- IT Equipment
- Safety Equipment
- Machinery

The Application Form - Section 2

Project Details

PURPOSE OF GRANT: What will the funding be used for? *

Note: This list is not exhaustive, but gives examples of types of expenditure. Please refer to section 3b in the guidelines detailing what is not eligible for funding

- IT Equipment
- Safety Equipment
- Machinery
- Renovation of building/premises
- CCTV
- General Equipment
- Construction Works
- Training Equipment
- Sports Equipment
- Energy efficient upgrade
- Development of community facilities
- Improved access for persons with a disability
- Other

What is the purpose of the grant? (State specifically the items to be purchased or works to be undertaken. This must match the quotations attached below). *

The Application Form - Section 2 Project Details

Please identify the X-Y coordinates for the location of your proposed project using the following Grid Reference Finder

Unsure on how to use the Grid Reference Finder? Here is a simple guide on How to find location XY ITM

Please input exact location (X-Y co-ordinates) of where the proposed project will be based.

X ITM *	Y ITM *
516195	790102

This information is required in ITM format. The simple guide we have provided with this form will show you how to find these on <https://irish.gridreferencefinder.com/>

If this is for a specific project, when will your project begin?

May ▾ 2025 ▾ 📅

If this is for a specific project, when will your project be completed?

Projects must be complete and funding drawn down by 31st October 2025

Oct ▾ 2025 ▾ 📅

Are all relevant permissions in place (e.g. planning permission, written consent from landowner/property owner if your project involves the development of a property)? *

- Yes
 No
 Not applicable

Is this part of a phased development and/or linked with (or funded by) other schemes operated by Government Departments or the Local Authority? *

- Yes
 No

Project details - current funding

What will the funding be used for? *

Electricity bills

Content limited to 300 characters, remaining: 283

Please specify the types of bills that will be uploaded as part of the application, e.g. electricity bills, heating bills, insurance etc. This must match the supporting documentation uploaded below.

Amount being applied for: *

€ 500

Is this amount the partial or total cost of the purchase of non-pay running cost(s) where support is being applied for:

Partial

Full

If partial, please give the estimated total cost:

€

Billing period - Bill 1 *

Dates 01/07/24 - 31/08/24

Will you be uploading more than one bill? *

Yes

No

Important note: Please include supporting documentation, please see terms and conditions or contact LEP2025@mayococo.ie for information on the required supporting documentation.

The Application Form - Section 3 Funding

Section 3. Funding

A. Amount in € being applied for under the Local Enhancement Programme for equipment or the upgrade of facilities *

Only numerical value to be included in this field

B. Is this amount a partial or total project cost? *

- Partial
 Total

C. If partial, give the estimated total project cost € *

D. Please include supporting documentation outlined below for your project. The Local Authority may also request specific documentation to support the application e.g. Bank statement to confirm available funds.

To be eligible for funding under this programme you must state where you will source any shortfall of funding.

Source	Amount
savings	1000

+ ADD A ROW

Please state how your group proposes to publicly acknowledge the Department of Rural and Community Development *

The LCDC will check to ensure that this application relates to Our shared Vision and High-Level Goals within its Mayo LECP 2023-2029 Socio Economic Statement which you can access on Mayo.ie.

The Application Form - Section 4 Uploading Supporting Documents

SECTION 4 - Supporting Documentation

SUPPORTING DOCUMENTATION REQUIREMENTS:

Estimates/quotes from a minimum of three different independent suppliers must be submitted with this form. Quotes/estimates to be no older than 3 months. If providing an online quote the supplier name must be visible on the uploaded document. If multiple items are included on a quote the same items must be included on all 3 quotes. E.g. if applying for training equipment for a sports club each item applied for must appear on every quote - items that only appear on one or two of the quotes will not be considered for funding.

A bank statement header dated within the last 3 months for an account in exactly the same name as the organisation applying for funding.

If you are unclear about what to provide please refer to the [scheme guidelines](#) or alternatively contact us at lep2025@mayococo.ie

[Lack of supporting documentation will render this application invalid](#)

Important Note

Successful applications for funding under this programme will **only be paid to the applicant organisation's Bank Account**. **If your organisation is registered with the Companies Registration Office (CRO) and/or Charities Regulatory Authority, the name on your bank account must be identical to the name registered with the above, for payment to be processed. If your organisation is tax registered your tax registered name must also match the name on your bank account.**

To Upload your documents, first click into the 'click here to select your file' field below, this will allow you to select the required file, when you are happy with your selection, click the 'UPLOAD' on the right side of the field to upload the document to the portal.

Please attach a recent Bank Statement (issued within the last three months), in the organisation name. *

Click here to select file

Please ensure your file is named - Bank Statement
[More information](#)

Please upload supporting documentation for your project. (Multiple documents combined into a single pdf file is preferable, documents may also be uploaded individually) *

Click here to select file

Estimates/quotes from a minimum of three different independent suppliers must be submitted with this form. Lack of supporting documentation will render this application invalid
[More information](#)

Do you want to upload additional supporting documents? *

- Yes
 No

The Application Form - Section 4

Uploading Supporting Documents

Please attach a recent Bank Statement (issued within the last three months), in the organisation name. *

 Age-Friendly-News-logo-1.jpg 29.89 KB 

Please ensure your file is named - Bank Statement

 More information

Please upload supporting documentation for your project. (Multiple documents combined into a single pdf file is preferable, documents may also be uploaded individually) *

 ICE Card.jpg 19.46 KB 

Estimates/quotes from a minimum of three different independent suppliers must be submitted with this form. Lack of supporting documentation will render this application invalid

 More information

Do you want to upload additional supporting documents? *

Yes

No

 PREVIOUS PAGE

NEXT PAGE 

 SAVE DRAFT

Supporting documentation- current funding

Supporting Documentation

Bank Statement Header *

Click here to select file

UPLOAD

Dated within 3 months, and in applicant group name. It is essential that the name of the bank account, not the name and/or correspondence address on the statement, exactly matches the applicant name on the application form.

• More information

Bill 1 *

Click here to select file

UPLOAD

Current funding applications to be accompanied by a bill/bills falling due and paid between 1st June 2024 and 31st January 2025

• More information

Bill 2

Click here to select file

UPLOAD

Current funding applications to be accompanied by a bill/bills falling due and paid between 1st June 2024 and 31st January 2025

• More information

Bill 3

Click here to select file

UPLOAD

Current funding applications to be accompanied by a bill/bills falling due and paid between 1st June 2024 and 31st January 2025

• More information

Bill 4

Click here to select file

UPLOAD

Current funding applications to be accompanied by a bill/bills falling due and paid between 1st June 2024 and 31st January 2025

• More information

More Bills to upload

Yes

No

Receipt 1 *

Click here to select file

UPLOAD

Current funding receipts (ESB bill showing payment, Section 30 for Insurance payment, Bank statement showing direct debit payment or if rent official receipt showing payment and months covered) paid between 1st June 2024 and 31st January 2025.

• More information

Receipt 2

Click here to select file

UPLOAD

Current funding receipts (ESB bill showing payment, Section 30 for Insurance payment, Bank statement showing direct debit payment or if rent official receipt showing payment and months covered) paid between 1st June 2024 and 31st January 2025.

• More information

Receipt 3

Click here to select file

UPLOAD

Current funding receipts (ESB bill showing payment, Section 30 for Insurance payment, Bank statement showing direct debit payment or if rent official receipt showing payment and months covered) paid between 1st June 2024 and 31st January 2025.

The Application Form - Section 5 Declaration

SECTION 5 - Declaration

Please select each statement below to confirm agreement *

- I declare that the information given on this form is accurate and correct.
- I confirm I have read and fully understand the Terms and Conditions of the Local Enhancement Programme 2025
- I confirm that I have read the Application Guidelines for the Local Enhancement Programme prior to completing this form.
- I confirm that this grant application is submitted in acceptance of and compliance with the Terms and Conditions.
- I confirm that the applicant group/organisation does not have the funding to undertake the work/project without this grant aid or alternatively that the grant will facilitate a larger project which they would otherwise be unable to afford.
- I confirm that the applicant group/organisation is tax compliant (if tax registered).
- I confirm that the name on the bank account held by the applicant organisation is identical to the applicant name entered on this form
- I confirm that if grant funding is awarded to this organisation all invoices and receipts supplied in support of drawdown will be in the same name as entered on this application

Name of Signatory *

Julia Graham

(on behalf of group/organisation)

Position held in group / organisation: *

Treasurer

(Must be chairperson, secretary or treasurer)

The Application Form - Section 5 Declaration

Signature *



(actual signature required - do not print/type)

Clear Signature

Date *

Day ▾ Month ▾ Year ▾

Please ensure that all relevant supporting documents are uploaded before submitting your application.

Incomplete applications will NOT be considered for funding.

Consent

Consent regarding upcoming Grant Schemes

I consent to receiving information about upcoming Grant Schemes.

I agree

Data Processing Consent

I consent to Mayo County Council processing the data submitted in the application form as outlined in the Data Privacy notice below.

Please note that all information obtained by Mayo County Council is obtained and processed in accordance with the Data Protection Act 2018 alongside current EU GDPR Legislation. All information received will be stored, processed, and used solely for the purpose in which it was given by the Data Subject, unless consent for use in another form has been clearly obtained, as detailed in the Privacy Policy here.

We do not permit this information to be used for advertising or passed on to third parties unless this has been specifically requested.

For any Data Protection queries, please contact 'dataprotection@mayococo.ie.'

I agree

Where did you hear about the funding?

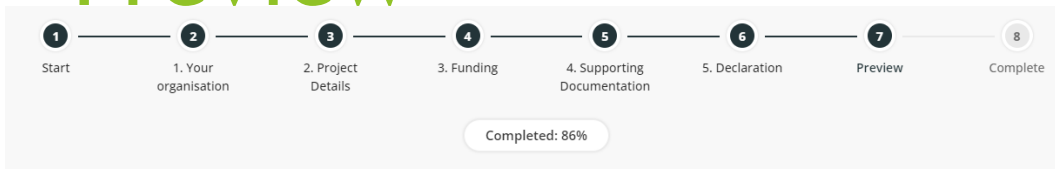
- Mayo.ie Website
- Mayo Public Participation Network (PPN)
- Social Media
- Local Newspapers
- Other

< PREVIOUS PAGE

PREVIEW >

SAVE DRAFT

The Application Form - Section 6 Preview



Please review your submission. Your submission is not complete until you press the "Submit" button!

1. Your organisation

Terms and Conditions

Confirmation of terms and conditions I confirm I have read the terms and conditions of this scheme

SECTION 1 – YOUR ORGANISATION

Tick the Municipal District your organisation is located in. Castlebar
Name of Group/Organisation Daffy Duck Association
Address Line 1: The Pond
Address Line 2: Disney
Town: Castlebar
County: Mayo
Eircode F23N504
Contact Name Daffy Duck
Role in Group/Organisation Chair
Telephone number 94900000

5. Declaration

SECTION 5 - Declaration

Please select each statement below to confirm agreement

- I declare that the information given on this form is accurate and correct.
- I confirm I have read and fully understand the Terms and Conditions of the Local Enhancement Programme 2024
- I confirm that I have read the Application Guidelines for the Local Enhancement Programme prior to completing this form.
- I confirm that this grant application is submitted in acceptance of and compliance with the Terms and Conditions.
- I confirm that the applicant group/organisation does not have the funding to undertake the work/project without this grant aid or alternatively that the grant will facilitate a larger project which they would otherwise be unable to afford.
- I confirm that the applicant group/organisation is tax compliant (if tax registered).
- I confirm that the name on the bank account held by the applicant organisation is identical to the applicant name entered on this form
- I confirm that if grant funding is awarded to this organisation all invoices and receipts supplied in support of drawdown will be in the same name as entered on this application

Name of Signatory Daffy Duck

Position held in group / organisation: Chair

Signature

Thu, 2024-01-18 11:45

Date Saturday, January 20, 2024

Consent

I agree
I agree

< PREVIOUS

✓ SUBMIT

📄 SAVE DRAFT

The Application Form - Section 7 Complete

A progress bar with 8 steps: 1. Start, 2. Your organisation, 3. Project Details, 4. Funding, 5. Supporting Documentation, 6. Declaration, 7. Preview, 8. Complete. A 'Completed: 100%' indicator is shown below the bar.

You have successfully submitted your Local Enhancement Programme 2024 application.
An email confirmation will be sent to the address provided at registration.
Thank you.

[GO BACK TO THE FORM](#)

Drawdown of Grants

- ▶ All invoices and receipts/other proof of payment provided must be after the date of the letter of offer of funding.
- ▶ All invoices and receipts/other proof of payment provided must be in the full name of the applicant organisation.
- ▶ Invoices and receipts made out to third parties will not be accepted.
- ▶ Photographs of items purchased are also required.
- ▶ Any queries will be sent to the email address provided on the Acceptance of Offer.
- ▶ If you need to change the purpose of funding you must notify us in advance so we can get approval from the Department.

Important Information

- Apply online at <https://www.mayo.ie> by going to “Apply” on the landing page.
- Check that you have all the supporting documentation at the ready before applying.
- Try to have one main and consistent email for your organisation.
- Please contact lep2025@mayococo.ie with any queries on this fund.
- Closing Date for Applications 3pm 6th February 2025 and will be strictly adhered to.



Questions??

