



COMHAIRLE CHONTAE MHAIGH EO
MAYO COUNTY COUNCIL

ARTS ACT GRANTS
ARTS ACT 2003

GUIDELINES FOR ASSISTANCE UNDER THE ARTS ACT

The Arts Act permits a local authority to assist with money, or in kind, events or activities which would, in the opinion of the local authority: stimulate public interest in the arts, promote knowledge, appreciation and practice of the arts or improve the standards of the arts within its functional area.

In this Act 'the arts' means any creative or interpretative expression (whether traditional or contemporary) in whatever form, and includes, in particular, visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium when used for those purposes.

INFORMATION FOR APPLICANTS

Applications for financial assistance must include the following:

- (a) A completed application form which includes:
 - a. a description of project/events
 - b. a detailed budget for the proposed event/projects
 - c. a declaration of Grants applied for or received from any other source.

Grants are paid retrospectively and only upon receipt of:

- (b) A Statement of Income and Expenditure after the event.
- (c) A short report on the event/project
- (f) All programmes and promotional materials pertaining to the Event.

CONDITIONS OF FUNDING

- Assistance will be given only in respect of a project or event which, when held would, in the opinion of Mayo County Council, stimulate public interest in the Arts, promote knowledge, appreciation and practice of the arts or assist in improving the standard of the Arts in the County.
- The scheme is open to groups, organisations, festivals in the county seeking support toward the cost of arts events/projects/activities. Applications from individuals are not eligible for funding.



- Groups / Organisations seeking assistance under this Grant Scheme must be based in County Mayo and all events / projects / activities must take place within the County.
- Funding must be used in the year in which it is awarded.
- Applicants should be registered with Mayo Public Participation Network (PPN). See www.mayoppn.ie for further information.
- Applicants should have an up-to-date tax clearance certificate and access number.
- All recipients of grant funding under this scheme must have appropriate insurance policies and Health and Safety procedures in place.
- All artists should be paid in accordance with the [Arts Council's policy](#) on fair pay for artists.
- Where projects involve working with children, applicants must have appropriate policies and procedures in place.
- Grants will range from €150 to €5000. We may consider awarding additional funding to an application, but only under exceptional circumstances and if budget allows.

ELIGIBILITY

- Payment of a Grant is for specific activities as outlined in your application.
- The criterion applied in assessing applications will be the contribution the proposed activity/event/project will make to the Arts in County Mayo. The quality of the event will be taken into account.
- Funding received from other sources will be taken into account e.g., Municipal District Funding, Arts Council, Creative Ireland etc.
- Mayo County Council must be acknowledged in all promotional material relating to the project / event. Failure to do this may risk withdrawal of funding.
- Groups & Organisations who already receive funding from Mayo County Council Arts Service are ineligible to apply for support through Arts Act. E.g., Arts Organisations receiving Partnership Funding, UPSTART Projects, Culture Night Events etc.
- Mayo County Council will not provide assistance in respect of commercial activities.



- Mayo County Council will not provide assistance for ongoing revenue costs or assistance to cover loans / deficits of any Groups / Organisations.
- Mayo County Council will not provide assistance for ongoing training, classes or workshops.
- Mayo County Council will not provide assistance in respect of catering/refreshments/alcoholic beverages.
- Mayo County Council will not fund charity fund raising events, nor those which are primarily competitive in nature, nor cover the costs of uniforms, commemorative events, craft events, heritage or oral history projects, artists materials, equipment, or any kind of capital costs.
- In certain instances, it may be decided that the group/organisation seeking a Grant would benefit more from advice / help / capacity building through workshops / than it would from direct financial assistance. Where an applicant would benefit from another Grant Scheme available through the Mayo County Council, they will be advised accordingly.
- Events such as School Concerts/Summer Camps will not be considered a priority in the allocation of funding.
- Please note that the guidelines are regularly updated. Please make sure you are adhering to the guidelines related to the current round of funding and not for previous rounds.
- Mayo County Council particularly welcomes new applicants who represent the diversity of Irish society. We encourage applications from all areas of the community regardless of your gender, sexual orientation, civil or family status, religion, age, disability, race or membership of the Traveler Community, or socio-economic background.
- Applications for Arts Act Grants are not to be considered automatically renewable.
- **Note:** because of the competitive nature and context of the grant, limited funding and the large number of applicants, it may not be possible to recommend funding for all eligible applicants. Eligibility and compliance with criteria for assessment alone does not guarantee that you will receive grant funding.



ASSESSMENT PROCESS

An independent external panel of experts will assess applications and applicants will be informed of the outcome thereafter.

Criteria for Assessment		
1	Quality and artistic merit of the application.	15
2	Contribution to the arts in Mayo.	15
3	Feasibility of the application.	15
Total Points Allocated		45

Scoring System		
Excellent	Application addresses criteria and provides all the information and evidence needed. There are no concerns.	5
Very Good	Application addresses relevant aspects of the criteria and provides all the information and evidence needed. There are minor concerns.	4
Good	The application addresses the criteria well and provides clear information on nearly all the evidence needed. Some improvements could be made.	3
Fair	The application broadly addresses the criterion and provides some relevant information with some details lacking. There are some weaknesses.	2
Weak	The application fails to properly address the criterion but does not give enough relevant information. There are many weaknesses.	1
Very Weak	The application fails to address the criterion or cannot be judged due to missing or incomplete information.	0



Comhairle Contae Mhaigh Eo
Mayo County Council



APPLICATIONS & INFORMATION

Applications must be submitted on <https://consult.mayo.ie/>. If it is not possible to submit an online application for funding, a hardcopy application will be considered.

Material submitted on alternative platforms will not be accepted e.g. G-Drive/Google Docs etc.

Submissions will be presented to the selection panel in digital format.

Please note that incomplete applications or applications received after the closing date will not be accepted.

All applicants will receive a confirmation of receipt of application.

T: 094 9064666

E: mayoart@mayococo.ie

W: www.mayo.ie/arts

CLOSING DATE: 5pm, February 14TH, 2025

Mayo County Council Arts Service will acknowledge receipt of your application.